



# BOARD OF LICENSE COMMISSIONERS

City Hall, 718 Main Street

Fitchburg MA 01420

(978) 829-1820

FITCHBURG CITY CLERK

May 17 2022 9:59 am

Daniel Sarefield, Chairman

Richard Boscardin

John Zarrella

## MINUTES OF MEETING

*A regular meeting of the Board of License Commissioners was held on May 2, 2022 over the Zoom meeting platform, and called to order by Commissioner Sarefield at 6:02 PM. Commissioners Boscardin and Zarrella were also present at the meeting. FPD Liaison Lieutenant Howe, City Clerk Joanna Bilotta-Simeone and Assistant City Clerk Amanda Alford were present.*

### **I. REVIEW AND APPROVAL OF MINUTES OF PRIOR MEETING(S)**

*There were no minutes to approve.*

### **II. NEW APPLICATIONS**

#### **Solicitor Applications**

Seyed Khadivar – Sunrun

*Mr. Seyed Khadivar was present at the meeting. Commissioner Sarefield asked Mr. Seyed about his experience. Mr. Seyed stated that he has been working for Sunrun for the past 9 months in Waltham and that he would be going door to door for lead generation for the company. Commissioner Sarefield reminded the applicant to contact Dispatch each day that he worked in Fitchburg, wear the approved license, and also wear identifying clothing for the business. He also noted the days and hours that they were permitted to solicit.*

*Application approved by unanimous roll call vote 3/0.*

#### **Entertainment Permit**

Fitchburg Abolitionist Park, 42 Snow Street, for University Choir performance on Saturday, June 18, 2022 from 10:00 a.m. to 12:00 p.m.

*Professor Ms. Danette Day was present at the meeting. She explained that the event being planned is to celebrate Juneteenth and that she has requested road closures with the public assembly request that was submitted. She noted that the plan was to have the University Choir perform at the event.*

*Commissioner Sarefield noted that the entertainment would have to end a ½ before the permit's end time. Ms. Day requested the application be amended to mirror the times indicated on the public assembly from 9AM to 1PM.*

*Application approved as amended by unanimous roll call vote 3/0.*

### **Change of Manager**

British American Club, 1 Simonds Road, from Ron E. Cote, II to Andrew J. Couture.

*Mr. Andrew Couture was present at the meeting. Commissioner Sarefield asked Mr. Couture about his plans. Mr. Couture stated that he was voted in as President by unanimous consent on October 24, 2021 and noted that as an attorney he was aware of the requirements of the manager on record and intends to fully carry out the duties according to the by-laws. Commissioner Sarefield noted that the requirements of a manager on record are detailed in Section 3.9.1 of the License Commission Regulations. He expressed his concern with regards to the amount of time is required for the manager to be on premises which is during peak business hours and for at least 60% of the establishment's operating hours. Mr. Couture noted that he is already performing the duties as the manager on record and that he is responsible enough to take on the job. Commissioner Sarefield asked Mr. Couture if there is an Assistant Manager at the establishment. Mr. Couture stated his bar steward, Mr. Perry, who has been bartending for 8 years and is TIPS certified is the Assistant Manager. He noted that he was currently working on getting his TIPS certification and plans to implement certification for all employees at the establishment regardless of their position. He also noted that he plans to install an AED defibrillator and will implement first aid training for all employees. In addition, he is working towards becoming more active in the community with members volunteering their time with different events and general cleanup events. Commissioners Zarrella and Boscardin noted their concern with the full time nature of the position but noted that Mr. Couture has implemented a good plan and they were comfortable with approving the application. Lt. Howe noted that he had no concerns with the application.*

*Application approved by unanimous roll call vote 3/0.*

### **III. CONTINUED MATTERS**

#### **Solicitor Applications**

Evan Sage – Power Home Remodeling

*(Continued from April 20)*

*Assistant Clerk Ms. Alford noted that she reached out to the applicant and Mr. Sage indicated that he had been transferred to another location and would no longer require a solicitor's license from the City.*

*Application given leave to withdraw by unanimous consent 3/0.*

### **IV. CORRESPONDENCE**

Communication from MA State Lottery Commission regarding KENO license at Mully's Indoor Golf Lounge, 44 Old Princeton Road.

*No action taken.*

### **V. NEW BUSINESS**

*None*

The meeting adjourned at 6:42 PM

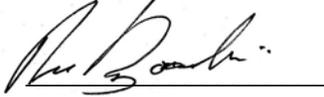
Respectfully submitted,

Joanna Bilotta-Simeone, City Clerk

Approved:



Daniel Sarefield



Richard Boscardin



John Zarrella